

# Shadow Executive (Cabinet)

<b>Title:</b>	<b>Agenda</b>														
<b>Date:</b>	<b>Tuesday 27 November 2018</b>														
<b>Time:</b>	<b>6.00 pm</b>														
<b>Venue:</b>	<b>Conference Chamber West (FR1-09)</b> <b>West Suffolk House</b> Western Way Bury St Edmunds IP33 3YU														
<b>Membership:</b>	<p><b>Chairman</b> John Griffiths / James Waters</p> <p><b>Vice Chairman</b> John Griffiths / James Waters</p> <p><u>Conservative Members (15)</u></p> <table> <tr> <td>David Bowman</td><td>Ian Houlder</td></tr> <tr> <td>Ruth Bowman J.P</td><td>Sara Mildmay-White</td></tr> <tr> <td>Carol Bull</td><td>Robin Millar</td></tr> <tr> <td>Andy Drummond</td><td>Joanna Rayner</td></tr> <tr> <td>Stephen Edwards</td><td>Lance Stanbury</td></tr> <tr> <td>Robert Everitt</td><td>Peter Stevens</td></tr> <tr> <td>Susan Glossop</td><td></td></tr> </table>	David Bowman	Ian Houlder	Ruth Bowman J.P	Sara Mildmay-White	Carol Bull	Robin Millar	Andy Drummond	Joanna Rayner	Stephen Edwards	Lance Stanbury	Robert Everitt	Peter Stevens	Susan Glossop	
David Bowman	Ian Houlder														
Ruth Bowman J.P	Sara Mildmay-White														
Carol Bull	Robin Millar														
Andy Drummond	Joanna Rayner														
Stephen Edwards	Lance Stanbury														
Robert Everitt	Peter Stevens														
Susan Glossop															
<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.														
<b>Quorum:</b>	Five Members														
<b>Committee administrator:</b>	<p><b>Claire Skoyles</b> Democratic Services Officer <b>Tel:</b> 01284 757176 <b>Email:</b> <a href="mailto:claire.skoyles@westsuffolk.gov.uk">claire.skoyles@westsuffolk.gov.uk</a></p>														

# Public Information

<b>Venue:</b>	<b>West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01284 757176 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	<p>Copies of the agenda and reports are open for public inspection at the above and following address:</p> <p><b>District Offices</b> <b>College Heath Road</b> Mildenhall Bury St Edmunds Suffolk IP28 7EY</p> <p>at least five clear days before the meeting. They are also available to view on our website.</p>	
<b>Attendance at meetings:</b>	The West Suffolk Shadow Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public participation:</b>	<p>Members of the public who live or work in the area of the Shadow Council are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p>	
<b>Disabled access:</b>	<p>West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.</p> <p>Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.</p>	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	<p>The Shadow Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).</p> <p>Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.</p>	
<b>Personal Information</b>	<p>Any personal information processed by Forest Heath District Council or St Edmundsbury Borough Council arising from a request to speak at a public meeting under the Localism Act 2011, will be protected in accordance with the Data Protection Act 2018. For more information on how we do this and your rights in regards to your personal information and how to access it, visit our website: <a href="https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm">https://www.westsuffolk.gov.uk/Council/Data_and_information/howweuseinformation.cfm</a> or call Customer Services: 01284 763233 and ask to speak to the Data Protection Officer.</p>	

# **Agenda**

## **Procedural Matters**

**1. Apologies for Absence**

**2. Minutes**

**1 - 6**

To confirm the minutes of the meeting held on 18 September 2018 (copy attached).

## **Part 1 – Public**

**3. Open Forum**

At each Shadow Executive (Cabinet) meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Shadow Executive members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.

**4. Public Participation**

Members of the public who live or work in the area of the Shadow Council are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.

A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.

There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.

**5. Report of the Forest Heath and St Edmundsbury  
Performance and Audit Scrutiny Committees:  
27 September 2018**

**7 - 10**

Report No: **EXC/SA/18/012**

Shadow Executive (Cabinet) Members: Stephen Edwards and  
Ian Houlder

Chairmen of the Committees: FHDC Cllr Louis Busuttil and  
SEBC Cllr Sarah Broughton

Lead Officer: Christine Brain

KEY DECISIONS

- |            |  |                |
|------------|--|----------------|
| <b>6.</b>  | <b>Consideration of Community Chest Grant Funding 2019/2020</b>  |                |
| <b>(a)</b> | <b>Recommendations for the Allocation of Forest Heath's Community Chest Funding for 2019/2020</b>  | <b>11 - 20</b> |
|            | Report No: <b>EXC/SA/18/013</b><br>Shadow Executive (Cabinet) Member: Robin Millar<br>Lead Officers: Davina Howes and Lucy Pettitt                     |                |
| <b>(b)</b> | <b>Recommendations from St Edmundsbury's Grant Working Party: 5 November 2018: Community Chest Funding - 2019/2020</b>                                 | <b>21 - 28</b> |
|            | Report No: <b>EXC/SA/18/014</b><br>Shadow Executive (Cabinet) Member: Robert Everitt<br>Lead Officers: Davina Howes and Lucy Pettitt                   |                |
| <b>(c)</b> | <b>Transitional Arrangements for Community Chest And Locality Budgets</b>  | <b>29 - 34</b> |
|            | Report No: <b>EXC/SA/18/015</b><br>Shadow Executive (Cabinet) Members: Robert Everitt and Robin Millar<br>Lead Officers: Davina Howes and Lucy Pettitt |                |

NON-KEY DECISIONS

- |           |  |                |
|-----------|--|----------------|
| <b>7.</b> | <b>Recommendations of the Forest Heath and St Edmundsbury Overview and Scrutiny Committees: 7 and 8 November 2018: Garden Waste Collection Service Review 2018</b>   | <b>35 - 66</b> |
|           | Report No: <b>EXC/SA/18/016</b><br>Shadow Executive (Cabinet) Members: David Bowman and Peter Stevens<br>Chairmen of the Committees: FHDC Cllr Simon Cole and SEBC Cllr Diane Hind<br>Lead Officers: Mark Walsh and Mark Christie    |                |
| <b>8.</b> | <b>Recommendations of the Forest Heath and St Edmundsbury Overview and Scrutiny Committees: 7 and 8 November 2018: Review of Bury St Edmunds Christmas Fayre 2018</b>  | <b>67 - 94</b> |
|           | Report No: <b>EXC/SA/18/017</b><br>Shadow Executive (Cabinet) Members: Susan Glossop and Lance Stanbury<br>Chairmen of the Committees: FHDC Cllr Simon Cole and SEBC Cllr Diane Hind<br>Lead Officers: Julie Baird and Andrea Mayley |                |

- 9. Council Tax Base for Tax Setting Purposes 2019/2020** **95 - 110**  
Report No: **EXC/SA/18/018**  
Shadow Executive (Cabinet) Members: Stephen Edwards and Ian Houlder  
Lead Officer: Greg Stevenson
- 10. Decisions Plan: 1 November 2018 to 6 May 2019** **111 - 122**  
To consider the most recently published version of the Shadow Executive (Cabinet) Decisions Plan.  
  
Report No: **EXC/SA/18/019**  
Shadow Executive (Cabinet) Members: John Griffiths and James Waters  
  
Lead Officer: Ian Gallin

## **Part 2 – Exempt**

**NONE**